

**WORLEY FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING**
December 27, 2018 4:30 PM

CALL TO ORDER

CHAIRMAN HISE called the meeting to order at 04:30 p.m.

COMMISSIONERS PRESENT: Chairman Hise, Commissioner Joy, Commissioner Drechsel.

OTHERS PRESENT: Chief Sneve, Deputy Chief Maines, Admin Asst. Saranto, FF/EMT Anttila, FF/EMT Walker

AMENDMENTS TO THE AGENDA

Chief Sneve requested an amendment under new business; remove item c.

APPROVAL OF MINUTES FROM THE PRIOR MEETING (S)

Regular Monthly Meeting of Sept 25, 2018, Regular Monthly Meeting of Oct 30, 2018, Regular Monthly Meeting Nov 27, 2018 and Workshop / Spec Meeting Dec 10, 2018.

COMMISSIONER JOY moved to approve the minutes as presented. COMMISSIONER DRECHSEL 2nd the motion: **Motion Carried.**

APPROVAL OF BILLS AND FINANCIAL REPORTS

Bills and Financial Reports for December 2018

COMMISSIONER DRECHSEL moved to approve the financial reports as submitted. COMMISSIONER JOY 2nd the motion. **Motion Carried**

CHIEF'S REPORT

Report provided

DEPUTY CHIEF'S REPORT

Report provided.

OLD BUSINESS

a. Administrative Supervision and Support Services Agreement

COMMISSIONER JOY moved to approve the Administrative Supervision and Support Services Agreement between Mica Kidd Island Fire and Worley Fire. COMMISSIONER DRECHSEL 2nd the motion. **Motion Carried**

NEW BUSINESS

a. Deputy Chief's Job Description

CHIEF SNEVE presented the Deputy Chief's Job Description and informed the commissioners that our legal has not yet approved this. One of the things that the commissioners will need to decide is how much response time should we allow? COMMISSIONER JOY stated that from his house to the bridge it's 20 miles.

DEPUTY CHIEF MAINES stated that he can get from the bridge to our boundaries in 10-15 minutes. COMMISSIONER JOY stated it's over 19 miles, I don't think you can. Coeur d Alene is out of the question. CHAIRMAN HISE stated we can always change it depending on the applicants.

COMMISSIONER JOY moved to approve the Deputy Chief's Job Description as presented with a 15-minute time limit to reach the boundaries of the District and pending legal approval. COMMISSIONER DRECHSEL 2nd the motion. **Motion Carried**

b. Deputy Chief's Position Advertisement

CHIEF SNEVE inquired if everyone was ok with the salary range and the application deadline February 21st. Our intent is to get this out the 1st week in January to the CDA Press, Idaho Chief, North Idaho Chiefs web sites. ADMIN SARANTO asked how many days do we want to run the ad in the CDA Press? COMMISSIONERS agreed that once a week for 2 weeks would be enough.

COMMISSIONER JOY moved to approve the Deputy Chief Position Advertisement as present with 2 minor changes. DOQ changed to DOE and add dollar signs to the salary range. COMMISSIONER DRECHSEL 2nd the motion. **Motion Carried**

c. Revised MOU between Local 5005 & Worley Fire District

Removed from agenda.

COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE

COMMISSIONER JOY had one more comment about the Deputy Chief Job Description. The 1st paragraph after Policy says The Deputy Fire Chief of Operations position is established to provide a highly responsible officer to assist the Fire Chief in the administrative and supervision of the Worley Fire District. I think that it should say administration and supervision instead of administrative. COMMISSIONERS were in agreement, ADMIN SARANTO will make the changes.

MOTION TO ADJOURN

COMMISSIONER JOY moved to adjourn the meeting, COMMISSIONER DRECHSEL 2nd the motion: **Motion Carried 4:58 P.M.**

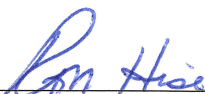
Respectfully Submitted,

Approved,



District Secretary Carmen Saranto

Approved,



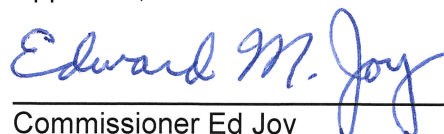
Chairman Ron Hise

Approved,



Commissioner Gary Drechsel

Approved,



Commissioner Ed Joy