

**WORLEY FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
November 28, 2017 4:30 PM**

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**CALL TO ORDER**

**COMMISSIONER HISE** called the meeting to order at 04:36 p.m.

**COMMISSIONERS PRESENT:** Commissioner Hise, Commissioner Drechsel, Commissioner Joy

**OTHERS PRESENT:** Chief Sneve, Deputy Chief Maines, Admin Asst. Saranto

**AMENDMENTS TO THE AGENDA**

None

**APPROVAL OF MINUTES FROM THE PRIOR MEETING (S)**

a. Regular Monthly Meeting of October 24, 2017

**COMMISSIONER JOY** moved to approve the minutes for Regular Monthly Meeting of October 24, 2017, as presented. **COMMISSIONER DRECHSEL** 2<sup>nd</sup> the motion: **Motion Carried.**

**APPROVAL OF BILLS AND FINANCIAL REPORTS**

Bills and Financial Reports for November 2017

**COMMISSIONER JOY** moved to approve the financial reports as submitted. **COMMISSIONER DRECHSEL** 2<sup>nd</sup> the motion: **Motion Carried**

**CHIEF'S REPORT**

Report provided

**DEPUTY CHIEF'S REPORT**

Report Provided

**OLD BUSINESS**

None

**NEW BUSINESS**

a. **December's Meeting Date:**

Since the meeting is the day after Christmas do we want to change it? After a brief discussion it was decided to change the meeting date to December 19, 2017.

**COMMISSIONER JOY** moved to change the December BOC meeting date to Dec. 19, 2017.

**COMMISSIONER DRECHSEL 2<sup>nd</sup> the motion: Motion Carried.**

**b. Segregation of Duties Policy:**

This is something that we should have in place before the audit. It does not change the way we are currently doing things it just puts it on paper.

Chief Sneve presented the idea of having a budget workshop to go over our current budget and get a better understanding; also talk about what the Commissioners are liable for etc. This was accepted favorable by the Commissioners.

**COMMISSIONER JOY moved to adopt Policy #305 Financial Segregation of Duties, COMMISSIONER DRECHSEL 2<sup>nd</sup> the motion: Motion Carried**

**c. David Shaidell - Computer Tech Support Contract**

Since DAL Computers has gone out of business (retired), David Mick Shaidell (DALs computer tech) has started his own business doing technical/computer support. He is the one that has been currently doing it for DAL Computers. COMMISSIONER JOY asked how long the contract is for; either party can cancel with written 30-day notice.

**COMMISSIONER DRECHSEL moved to enter into a contract with David Mick Shaidell for our computer support, COMMISSIONER JOY 2<sup>nd</sup> the motion: Motion Carried**

**COMMISSIONERS COMMENTS AND/OR CORRESPONDENCE**

None

**PUBLIC COMMENTARY**

None

**MOTION TO ADJOURN**

**COMMISSIONER DRECHSEL moved to adjourn the meeting, COMMISSIONER JOY 2<sup>nd</sup> the motion: Motion carried 5:09 P.M.**

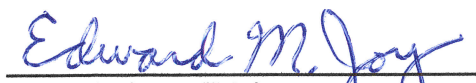
Respectfully Submitted,

  
Commissioner Gary Drechsel

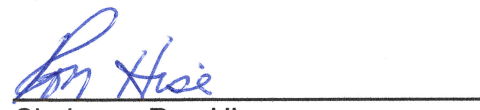
Approved,

  
Admin Asst. Carmen Saranto

Approved,

  
Commissioner Ed Joy

Approved,

  
Chairman Ron Hise